



LOMA LINDA UNIVERSITY HEALTH VOLUNTEER SERVICES

Thank you for visiting our website (“Site”) and reviewing our Privacy Policy. Because your privacy is important to us, we have adopted and implemented this Privacy Policy as part of our commitment to protect your personally identifiable information. This Privacy Policy explains what type of information we collect from you (the “User”) when you visit this Site, how we may use this information, who might have access to this information, which choices you have about how this information is used and shared, and which measures we take to protect this information. Please note, however, that this Privacy Policy only covers information that we collect through this Site. Loma Linda University Health, Volunteer Services and its suppliers, uses reasonable commercial efforts to avoid disclosure of information which is confidential, privileged or nonpublic other than in accordance with this privacy policy. The use of this Site and its services is subject to our [Terms and Conditions](#) which you may access at any time by clicking on the link at the bottom of any page on this Site. This privacy policy applies to the Site and services offered by Loma Linda University Health, Volunteer Services and its Suppliers.

1. INFORMATION WE COLLECT ABOUT YOU

Loma Linda University Health, Volunteer Services and its Suppliers may collect and review your personal information if you chose to register to use our site. Loma Linda University Health, Volunteer Services and its Suppliers take a number of steps to ensure the confidentiality of your personal information is adequately safeguarded. Loma Linda University Health, Volunteer Services employees are required to acknowledge their responsibility to maintain the confidentiality of customer information. We do not collect any of this information about you when you visit the Site unless you give us that information. By providing such information, you consent to our collection and use of it, as described in this Privacy Policy and in accordance with the [Terms and Conditions](#) of this site.

Profile Information. If you choose to use certain features and functions of the Site, we ask you to provide certain personally identifiable information about yourself (“**Profile Information**”) without which some of these features cannot work.

The Profile Information that we collect includes:

- name
- email address
- mailing address
- phone numbers
- social security number
- date of birth

2. HOW WE USE YOUR PERSONAL INFORMATION

We use personal information that you give us to provide services that you request; respond to your questions or inquiries; and to assist in our automated enrollment process.

We require this information to better understand the User’s needs and provide Users with an enriched service, and in particular for the following reasons:

- The use of this information in connection with providing you and Loma Linda University Health Volunteer Services access through this Site.
- To protect this Site against unauthorized access by verifying the identity of users using the Site.



- Regulated Industry practice record keeping.
- We may use the information to improve our services.
- We may periodically send emails about volunteer opportunities, newsletters, compliance requirements, policy changes, and other information which we think User may find interesting based on the users collected information and by using the email address which User has provided.
- From time to time, we may also use User's information to contact User for market research purposes. We may contact User by email, phone, fax or mail.
- If you do not want us to use your information as described above, you may choose not to provide us with your information by not registering with us or by modifying your information as provided. You can address those changes via email or phone at volunteerservices@llu.edu or 909-558-8022. If you choose not to provide us with your information, you will not enjoy all of the services offered through our Site.
- We may use the information to customize the Site according to User's interests.

3. USE OF COOKIES

Our Site places a small text file called a "cookie" on your computer's hard drive for record keeping purposes. Cookies enable us to identify you when you revisit our Site so that you do not need to re-enter your password. Cookies also allow us to track how long it has been since you last visited our Site. Although most web browsers automatically accept cookies, most computers allow you to change your browser setting to prevent acceptance of cookies.

Our site uses persistent cookies meaning the cookies remain stored on your computer until deleted, or until they reach the cookie's expiration date.

By using this Site and agreeing to this policy, you consent to Loma Linda University Health, Volunteer Services and its Partners the use of cookies in accordance with the terms of this policy.

Third party cookies

When using this Site, you may also be sent the following third party Suppliers that use cookies.

- www.llu.edu
- Samaritan Technologies
- coeusglobal.com
- my.omniture.com for analytics

Refusing cookies

Most browsers allow you to refuse to accept cookies by opening the tools in the internet options and blocking the cookies in the Privacy settings. However, by blocking cookies you make have negative impact on the use or access of the Site features.

4. HOW WE PROTECT INFORMATION

We do our best to keep your information secure, but you must actively participate in the process of keeping your information safe.

We keep your account information on a secured server behind a firewall. When you enter sensitive information the information is encrypted using secure socket layer technology (SSL). Although you can change your privacy options to limit outside access to your account, please be aware that none of these security measures are impermeable. We cannot control the actions of other Site members and third party organizations. You can reduce the inherent risks associated



with social networking by exercising common sense and discretion: for example, you should choose a strong password, use different passwords for different websites and services, and use updated antivirus software.

In addition we have put in place additional managerial procedures to safeguard and secure the information we collect online. Loma Linda University Health, Volunteer Services and its Suppliers are committed to ensuring all Users' privacy is protected, however, the Site may change this policy with notice for the betterment of protection and privacy.

5. NOTICE TO CHILDREN YOUNGER THAN AGE 13

Do not send any information about yourself to us, such as your name, address, or e-mail address. We do not knowingly collect personally identifiable information from children age 13 or younger. In the event that we learn that we have collected any personal information from a child without verification of parental consent, we will delete that information from our database as quickly as possible.

6. ADDITIONAL INFORMATION WE MAY COLLECT

We may collect non-personal identification information about you whenever you interact with our Site. Non-personal identification information may include the browser name, the type of computer and technical information about the means of connection to our Site, such as the operating system and the Internet service provider utilized and other similar information.

7. SHARING USER INFORMATION

We do not sell, trade, or rent your personal identification information to others. We may share generic aggregated demographic information not linked to any personal identification information regarding visitors and users with our business Suppliers, trusted affiliates for the purposes outlined above. We use Samaritan Technologies as a third party service provider to help us operate our business and the Site or administer activities on our behalf, such as processing background checks and sending out surveys.

We may disclose information we collect from you if required to do so by law or in the good-faith belief that disclosure is necessary (a) to obey the law or comply with legal process served on us or our affiliates; (b) to protect and defend our rights or property or the rights or property of other users of our Site; or (c) to act in an emergency to protect the personal safety of users of our Site or the public.

8. LINKS TO OTHER WEBSITES

Our Site may contain links to other websites of interest. However, once users have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you may provide while visiting such websites. These websites and services may have their own privacy policies and customer service policies. Such websites are not governed by this privacy statement.

9. HOW YOU CAN ACCESS OR CORRECT YOUR INFORMATION:

If you would like to review, modify or would like a copy of the information Loma Linda University Health, Volunteer Services has collected from you, you may do so by visiting the following URL and following the instructions there:

Via email at volunteerservices@llu.edu

Via phone at 909-558-8022.



10. ACCEPTANCE OF TERMS

By using this Site, you signify your acceptance of this policy and terms of service. If you do not agree to this policy, please do not use our Site. You also agree to indemnify Loma Linda University Health and their officers, directors, employees and agents and to hold it and them harmless from and against any and all suits, claims, demands, penalties, fines, charges, proceedings, causes of action, damages losses, liabilities, costs and expenses (including, without limitation, attorneys' fees) resulting from any actual or alleged failure of obligations set forth in this section. The provisions of this section shall survive your use of this Site.

Your continued use of the Site following the posting of changes to this policy will be deemed your acceptance of those changes.

11. CONTACTING US

If you have any questions about this Privacy Policy, the practices of this Site or its Suppliers, or your dealings with this Site and/or its Suppliers, please contact us at:

Loma Linda University Health, Volunteer Services
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